

Paperwork Necessary To Obtain a Birth Certificate

Getting a correct birth certificate for your baby requires that you hand in **at least one document** after you have given birth and before you leave the hospital. You will be given the blank forms to fill out while you are recovering from childbirth in the hospital. It is important that you fill them out completely and correctly. Correcting them later is difficult. On mountsinai.org/westob you can download the necessary documents ahead of time, though the paternity affidavit must be filled out in the hospital.

1. Mother/Parent Worksheet or Birth Certificate Application

The main form is the **Birth Certificate Application**, also known as the **Mother/Parent Worksheet**. If you would like to review this form ahead of time, or even fill it out at home and bring it with you to the hospital, it is available below in English and in Spanish.

In English or Spanish, you can print out the form and fill it out using ink, and sign it. Alternatively, you can fill it out on your computer, print it out, and sign it. Either way, make a copy for yourself, and bring the original to the hospital when you give birth. Again, either English or Spanish is acceptable.

If you have any questions about this form, call the **Mount Sinai West Birth Registrar** at 1-212-523-6425 from 9:00am - 4:00pm, M-F.

2. Acknowledgement of Paternity Form

If the baby's mother is not married, the baby's mother and the baby's father must fill out a form to legally identify him as the father. This is the **Acknowledgement of Paternity Form, available below**. You must wait to fill out this form after the birth of the baby, while you are still in the hospital. The blank form will be given to you in English, and you must complete it in English.

Along with this form come several pages of information explaining what it means to sign this form. Both the baby's mother and the baby's father should read this information carefully. On this website, you can download the information and the form in **English, Spanish, Korean, Russian, or Haitian Creole**, so that you can study them.

Remember, you should wait to fill out this form after the birth of the baby, while you are still in the hospital. Also, you will have to fill out the form in English. If you speak another language, studying or printing the form in your language may help you get ready to fill the form out in the hospital.

If you have any questions about this form, call the **Mount Sinai West Birth Registrar** at 1-212-523-6425 from 9:00am - 4:00pm, M-F.

3. Same-Sex Couples

Same-sex couples that are married may fill out the birth certificate application and submit with a copy of their marriage license. Same-sex couples that are not married must contact NYC DOH for updated guidelines. You may do this by calling 311. Our **Birth Registrars** are available to assist in hospital after delivery.

4. Transgender Couples

Please contact NYC DOH by calling 311 for the most updated guidelines on how to submit for birth certificates. Our **Birth Registrars** are available to assist in hospital after delivery.